

Board of Trustees Meeting

**Tuesday, September 28, 2021
3:45 pm**

Welcome!
**You will hear silence until the moderator
opens the public meeting.**

SUNSHINE LAW

COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, is meeting in Regular session, pursuant to the rules, location Butler Tech Bioscience Building, 8450 Capstone Blvd, West Chester, Ohio 45069, on Tuesday, September 28, 2021, 3:45 p.m., Chairperson George Vincent presiding. Notification has been posted on the College website, www.cincinnati.state.edu, in **MyCSTATE Daily News**, and given to news media outlets – including *The Cincinnati Enquirer*, *The Cincinnati Herald*, **Journal-News**, the *Press Community Newspapers*, the **Harrison Press**, **WCPO**, **WLW-TV**, **WKRC**, **WXIX**, **WVXU**, and **WLW Radio** – in compliance with the requirements of Ohio Revised Code, Section 121.22.

AGENDA
Call To Order
Sunshine Law Compliance Announcement
Roll Call

- 21.92** Approval of the Proceedings of the Regular Board Meeting of August 24, 2021
- 21.93** Consideration of Items for Possible Addition to the Agenda
- 21.94** Recognition of Accomplishments Reflective of the College Mission
- 21.95** Consent Agenda for Recurring Items
 - A. Personnel Reports
 - B. Facilities Reports
 - C. Public Safety Monthly Incident Reports

Action Items

- 21.96** Financial Report
- 21.97** Vendor Contract Approvals
- 21.98** Clery Report
- 21.99** Academic Quality & Student Learning Updates: 5-Year Academic Calendar

Status of the College Community

- 21.100** Student Engagement & Education / Student Activities Report
- 21.101** Shared Governance / Faculty Senate Report
- 21.102** President's Report
- 21.103** Trustee Chairperson's Report

Old Business

New Business

Adjourn to Executive Session

Adjournment

21.92 Approval of the Proceedings of the Regular Board Meeting of August 24, 2021

21.93 Consideration of Items for Possible Addition to the Agenda

21.94 Recognition of Accomplishments

21.95 Consent Agenda for Recurring Items

A. Personnel Reports

B. Facilities Reports

C. Public Safety Monthly Incident Reports



September 28, 2021

Financial Presentation to the Board of Trustees

Finance Committee and Disclosures

Finance Committee: September 27, 2021 Agenda

- August 2021 Finance Committee Meeting Minutes
- August 2021 Financial Report
- FY22 – FY24 Financial Planning Update
- Tuition Discussion
- Segments of Instruction Discussion
- Audit Update

Next Finance Committee meeting: October 25, 2021

Disclosures

Interim financial presentations do not include GASB 68 and GASB 75 adjustments. Monthly financial statements are considered interim and subject to change pending certification of the College's independent year-end financial audit.

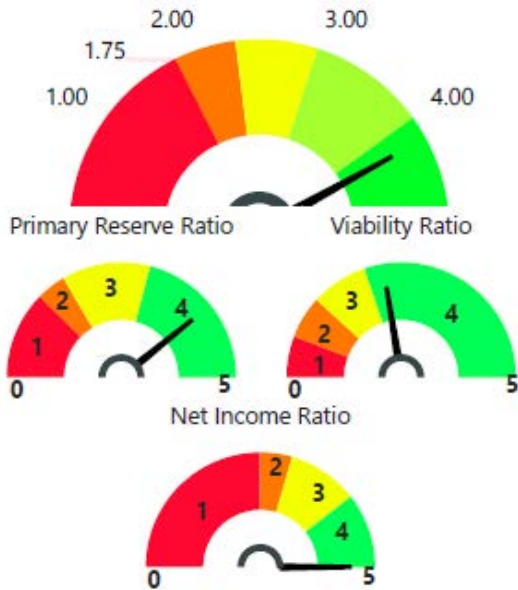
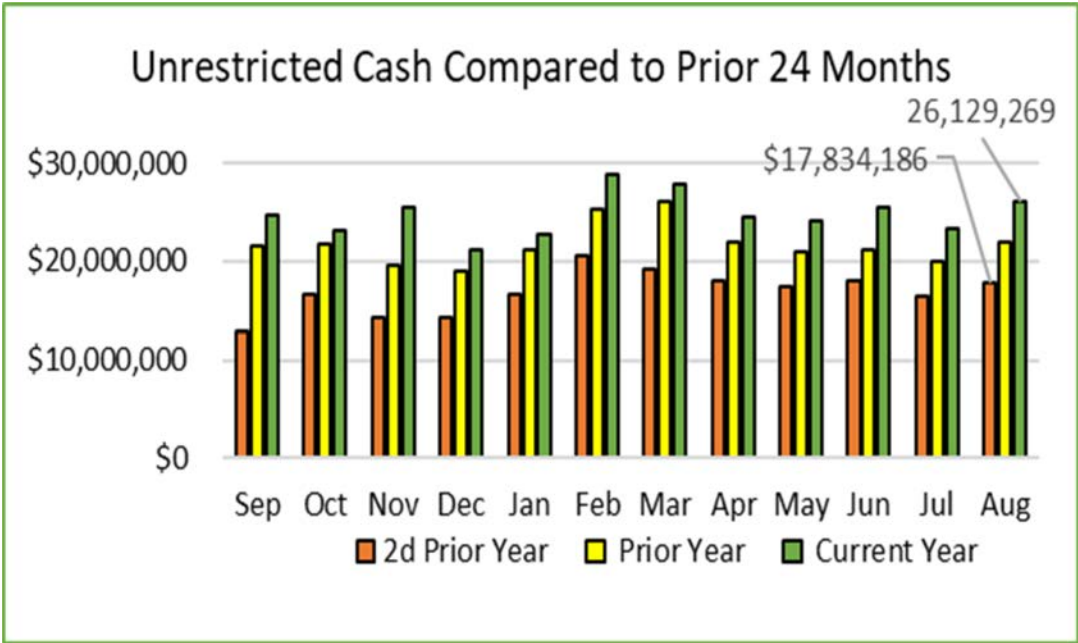
August 2021 Fiscal KPI Dashboard

+\$4,268,286
Year-over-Year
Change in Cash

\$85,754
Year-to-Date
Net Surplus

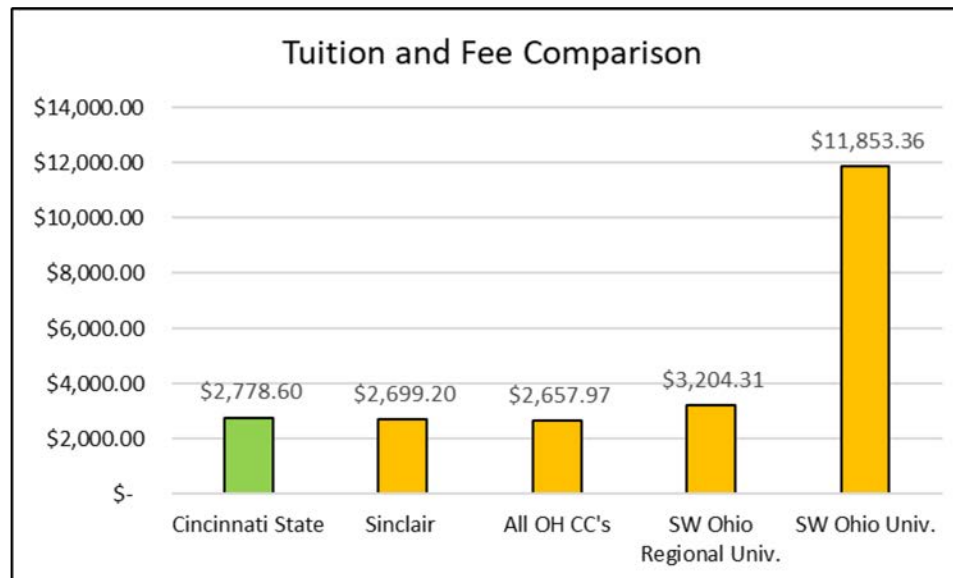
4.70
LTM* Senate Bill 6
Composite Score

FY22 Year-to-Date as of August 31, 2021 only
includes the 3rd and 4th months of Summer Semester.



Upcoming Fiscal Planning Topics

- Spring 2022 Enrollment
- Fiscal Year 2023 Budget Process
- Stimulus Priorities and Updates
- Capital Priorities and Updates
- Tuition Rates



Finance Presentation is Concluded

21.97 Vendor Contracts Approval

Resolution 21.97

WHEREAS, the Board of Trustees establishes expectations with regards to accountability and transparency, and has adopted a Contract Management Policy.

WHEREAS, the College has complied with Ohio Revised Code, the Ohio Administrative Code, and/or Ohio Revised Code 123.10 in its procurement processes, and in doing so, recommends contracts for FY22 as follows:

- 1) Select Aerospace Industries d/b/a Avotek, \$99,998.00 for training simulators for expanded Aviation Maintenance Program (Grant Funds);
- 2) Bansal Construction, \$65,984.24 for replacement of beacon light at Cincinnati West Airport (90% Grant Funds; 10% General Funds);
- 3) Baxter Hodell Donnelly Preston, Inc. (BHDP Architecture) \$199,950.00 for Architect/Engineer services for construction of Allied Health Simulation Lab (Capital Funds);
- 4) Blue Chip Facility Services, \$148,000.00 for seven month renewal of supplemental janitorial services (General Fund); this represents a correction to contract amount previously approved by the Board on August 24, 2021;
- 5) Clark Schaeffer Hackett, \$90,000.00 for annual financial audit (General Funds);
- 6) Engie Power & Gas, LLC, to secure fixed rate pricing for natural gas purchases by the College (General Fund);
- 7) KZF Design, Inc., \$87,500.00 for Architect/Engineer services for replacement of Main Building Gym Roof (Capital);
- 8) Precision Laser & Instrument Inc., \$117,357.63, surveying equipment for the Land Surveying program (Federal Stimulus Funds); purchase made through the Trimble University Partnership Program at 50% discount.

IT IS HEREBY deemed that the Board of Trustees of Cincinnati State Technical & Community College approves entering into contracts with the above to provide said goods and services.

21.98 Clery Report

21.99 - Academic Quality & Student Learning Updates

5-Year Academic Calendar

21.99

Memorandum Academic Calendar

Key Points:

- Complies with Ohio Department of Education's semester requirements
- Provides sufficient time, as demonstrated by current calendar, to onboard new students who matriculate in Spring
- Follows pattern of current academic calendar (holidays, start/end of semesters, etc.) with exception of an added spring break achieved by shortening summer semester from 15 weeks to 14 weeks.
- The Calendar Committee* will monitor student success data annually and, if warranted, recommend adjustments accordingly.

Vetting Process:

- *Calendar Committee*
- *Faculty Survey*
- *Student and Enrollment Services*
- *Deans Council*
- *Executive Team*

Final Step for Publication:

- Presentation to Board of Trustees for approval

*Calendar Committee:

Dr. Denise Rohr, Assoc Provost
Jason Moore, Sr Director of Enrollment Services & Registrar
Penny Parsons, Director of Financial Aid Director
Karen Magness-Lewe, Registration Supervisor
Abbey Yee, Prof & APCC Co-Chair
Paula Kirchsmith, Professor
Jackie Turner, Professor

Proposed for BOT Approval

5-Year Academic Calendar – 2022-23 to 2026-27

Year	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Fall					
Full Semester Begins	Monday August 29, 2022	Monday August 28, 2023	Monday August 26, 2024	Tuesday, September 2, 2025	Monday August 31, 2026
Holiday- Labor Day (College Closed)	Monday September 5, 2022	Monday September 4, 2023	Monday September 2, 2024	Monday September 1, 2025	Monday September 7, 2026
Ten Week Session Begins	Monday October 3, 2022	Monday October 2, 2023	Monday September 30, 2024	Monday October 6, 2025	Monday October 5, 2026
Holiday- Veteran's Day (College Closed)	Friday November 11, 2022	Friday November 10, 2023	Monday November 11, 2024	Tuesday November 11, 2025	Wednesday November 11, 2026
Holiday- Thanksgiving (College Closed)	Wednesday November 23- Sunday November 27, 2022	Wednesday November 22- Sunday November 26, 2023	Wednesday November 20- Sunday November 24, 2024	Wednesday November 26- Sunday November 30, 2025	Wednesday November 25- Sunday November 29, 2026
Semester Ends	Saturday December 17, 2022	Saturday December 16, 2023	Saturday December 14, 2024	Saturday December 20, 2025	Saturday December 19, 2026
Winter Break (College Closed)	Friday December 23, 2022- Monday January 2, 2023	Saturday December 23, 2023- Monday January 1, 2024	Monday December 23, 2024-Wednesday January 1, 2025	Wednesday December 24, 2025- Sunday January 4, 2026	Thursday December 24, 2026- Sunday January 3, 2027

Proposed for BOT Approval

5-Year Academic Calendar – 2022-23 to 2026-27

Year	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Spring					
Holiday- Martin Luther King Jr. Day- (College Closed)	Monday January 16, 2023	Monday January 15, 2024	Monday January 20, 2025	Monday January 19, 2026	Monday January 18, 2027
Full Semester Begins	Tuesday January 17, 2023	Tuesday January 16, 2024	Tuesday January 21, 2025	Tuesday January 20, 2026	Tuesday January 19, 2027
Holiday- President's Day (College Closed)	Monday February 20, 2023	Monday February 19, 2024	Monday February 17, 2025	Monday February 16, 2026	Monday February 15, 2027
Ten Week Session Begins	Tuesday February 21, 2023	Tuesday February 20, 2024	Monday February 24, 2025	Monday February 23, 2026	Monday February 22, 2027
Spring Break	Wednesday, March 15, 2023 – Sunday, March 19, 2023	Wednesday, March 13, 2024 – Sunday, March 17, 2024	Wednesday, March 19, 2025 – Sunday, March 23, 2025	Wednesday, March 18, 2026 – Sunday, March 22, 2026	Wednesday, March 17, 2027 – Sunday, March 21, 2027
Semester Ends	Saturday May 6, 2023	Saturday May 4, 2024	Saturday May 10, 2025	Saturday May 9, 2026	Saturday May 8, 2027

Proposed for BOT Approval

5-Year Academic Calendar – 2022-23 to 2026-27

Year	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Summer					
Full Semester Begins	Monday, May 15, 2023	Monday, May 13, 2024	Monday, May 19, 2025	Monday, May 18, 2026	Monday, May 17, 2027
Holiday- Memorial Day (College Closed)	Monday, May 29, 2023	Monday, May 27, 2024	Monday, May 26, 2025	Monday, May 25, 2026	Monday, May 31, 2027
Ten Week Session Begins	Monday, June 5, 2023	Monday, June 3, 2024	Monday, June 9, 2025	Monday, June 1, 2026	Monday, June 7, 2027
Holiday- Juneteeth (College Closed)	Monday, June 19, 2023	Wednesday, June 19, 2024	Thursday, June 19, 2025	Friday, June 19, 2026	Friday, June 18, 2027
Holiday- Independence Day (College Closed)	Tuesday, July 4, 2023	Thursday, July 4, 2024	Friday, July 4, 2025	Friday, July 4, 2026	Monday, July 5, 2027
10 Week Session Ends	Saturday, August 12, 2023	Saturday, August 10, 2024	Saturday, August 16, 2025	Saturday, August 8, 2026	Saturday, August 14, 2027
Full Semester Ends	Saturday August 19, 2023	Saturday August 17, 2024	Saturday August 23, 2025	Saturday August 22, 2026	Saturday August 21, 2027

21.100 Student Engagement & Education / Student Activities Report

21.101 Shared Governance / Faculty Senate Report

21.102 President's Report

President's Report



Mallory Early Learning Center (child care)

Library Hours

Free English as a Second Language (ESL) classes

Surge Cupboard (food pantry)

Farmer's Market

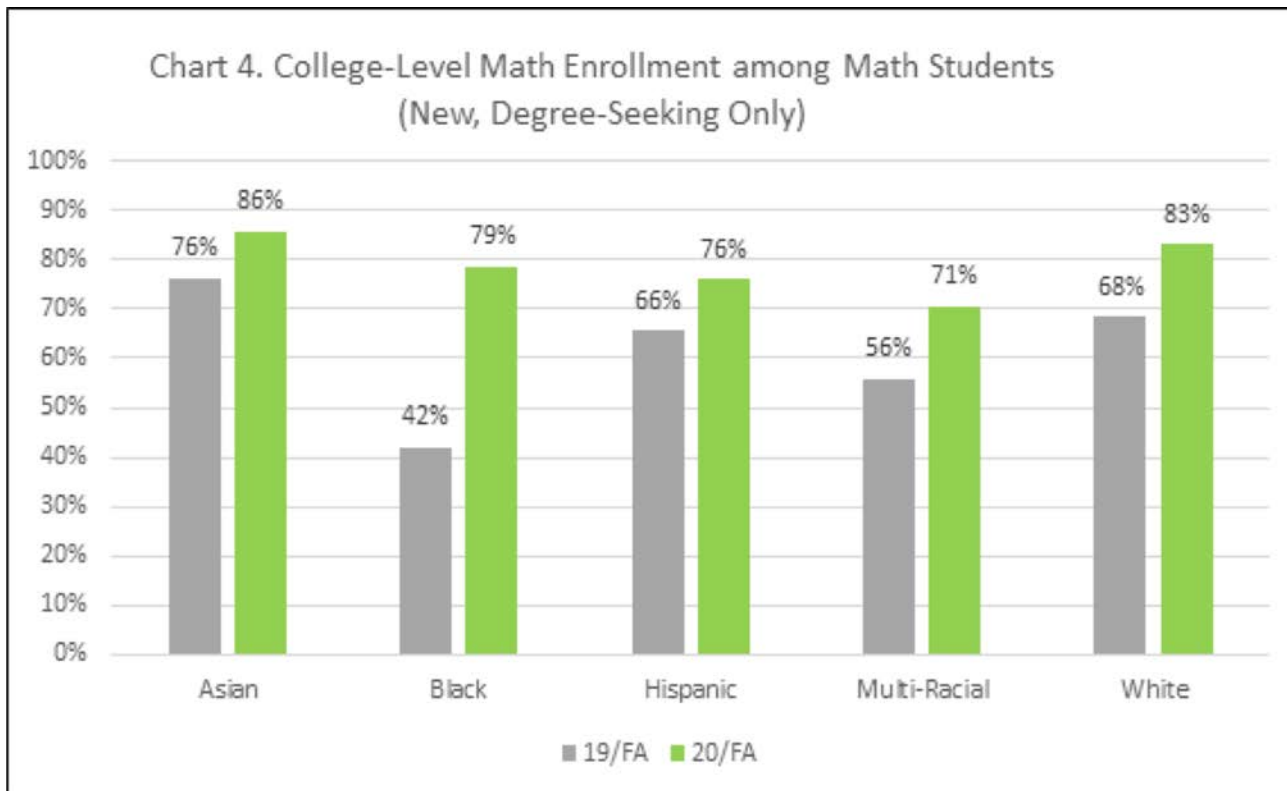
Student Activities

Overlook & Bakery Hill (food services)

President's Report

Diversity, Equity and Inclusion: Multiple Measures Impact

Percent of Students who Started in College-level Math



President's Report

Moon Shot for Equity Greater Cincinnati / Northern Kentucky

Components

- Technology services
- Technical assistance to deploy best practices
- DEI(Diversity, equity, inclusion, justice) support

Examples of best practice

- Analysis/reform of registration holds
- Student care networks
- Targeted/proactive advising
- Transfer pathways

Project Start-Up

- Assessment activities
- Identify areas of focus
- Form teams
- Team convening, planning, implementation



21.103 Trustee Chairperson's Report

21.104 Amendment to Board By-Laws

- Pursuant to R.C. 3345.82, BOT member may attend BOT meeting virtually if:
- The electronic means allow for virtual attendee to interact and be heard by those attending meeting in person
- BOT member must provide at least 48 hours notice of intention to attend virtually
- At least 1/3 of the BOT members must be present in-person for any meeting at which there will be virtual attendance
- BOT members must attend a minimum of 50% of scheduled meetings in-person

Old Business

New Business

Adjourn to Executive Session

Executive Session Resolution

I move that the Board adjourn to meet in Executive Session pursuant to the provisions of the Ohio Revised Code Section 121.22 to consider personnel and legal matters.

Executive Session In Progress

PUBLIC SESSION RESOLUTION RESOLUTION

I move that the Board meet in Regular Public Session on Tuesday, October 26, 2021 at 3:45 pm, Cincinnati State Harrison Campus, 10030 West Rd, Harrison Ohio 45030, pursuant to the provisions of the Ohio Revised Code Section 121.22.

Return from Executive Session

Adjournment

**Next Meeting:
October 26, 2021
3:45 pm**

**Cincinnati State – Harrison Campus
10030 West Road
Harrison, Ohio 45030**