

Board of Trustees Meeting

Tuesday, March 23, 2021

3:45 pm

Welcome!

You will hear silence until the moderator opens the public meeting.

SUNSHINE LAW

COMPLIANCE ANNOUNCEMENT

The Board of Trustees of the Cincinnati State Technical and Community College District, Hamilton County, Ohio, is meeting in Regular session, pursuant to the rules, location, remote delivery, on Tuesday, March 23, 2021, 3:45 p.m., Chairperson George Vincent presiding. Notification has been posted on the College website, www.cincinnatiastate.edu, in **MyCSTATE Daily News**, and given to news media outlets – including *The Cincinnati Enquirer*, *The Cincinnati Herald*, **Journal-News**, the *Press Community Newspapers*, the **Harrison Press**, **WCPO**, **WLW-TV**, **WKRC**, **WXIX**, **WVXU**, and **WLW Radio** – in compliance with the requirements of Ohio Revised Code, Section 121.22.

AGENDA
Call To Order
Sunshine Law Compliance Announcement
Roll Call

- 21.32** Approval of the Proceedings of the Regular Board Meeting of February 23, 2021
- 21.33** Consideration of Items for Possible Addition to the Agenda
- 21.34** Recognition of Accomplishments Reflective of the College Mission
- 21.35** Consent Agenda for Recurring Items
 - A. Personnel Reports
 - B. Facilities Reports
 - C. Public Safety Monthly Incident Reports

Action Items

- 21.36** Finance Report
- 21.37** Vendor Contract Approvals
- 21.38** Resolution Authorizing Local Administration of Capital Projects
- 21.39** Academic Quality & Student Learning Updates

Status of the College Community

- 21.40** Student Engagement & Education / Student Activities Report
- 21.41** Shared Governance / Faculty Senate Report
- 21.42** President's Report
- 21.43** Trustee Chairperson's Report

Old Business

New Business

Adjourn to Executive Session

Adjournment

1) Constellation NewEnergy, Inc., to secure fixed rate pricing for electricity purchases by the College for 24 months.

IT IS HEREBY deemed that the Board of Trustees of Cincinnati State Technical & Community College approves entering into contracts with the above to provide said goods and services.

By Order of the Board of Trustees

For: Cincinnati State Technical and Community College

Attest: _____

Justin Howe, Secretary

George Vincent, Chairman

Approved: March 22, 2021

- **21.32 Approval of the Proceedings of the Regular Board Meeting of February 23, 2021**
- **21.33 Consideration of Items for Possible Addition to the Agenda**

- **21.34 Recognition of Accomplishments**

- **21.35 Consent Agenda for Recurring Items**
 - A. Personnel Reports**
 - B. B. Facilities Reports**
 - C. Public Safety Monthly Incident Reports**



Main Building Recovery

March 23, 2021

Board of Trustee Update

Strategic Priorities Related to Crisis

1. Continuity of Mission and Academic Instruction
2. Restoration of Systems Necessary to Occupy Main Building
3. Management of Insurance Claim and Collection of Insurance Proceeds

Continuity of Mission and Instruction

- Focus on preparing Main to be re-occupied in early May, but in concert with Responsible Return to Work Plan to ensure COVID precautions as may be needed
- Develop with Deans and Managers progression of re-occupancy for Summer and Fall Semesters
- Surge Purge to remove unneeded materials/equipment to ensure access to electrical, and ease of deep cleaning

Restoration of Systems to Occupy Main Building

- Chillers (Main & HPB Building cooling) – replacements received, dismantled to move into building, reassembled; chilled water lines being installed
- Main Building Hot Water Supply – system to be activated this week
- Air Handlers – all units (50) undergoing assessment and repairs as may be needed; replacements for 3 destroyed units located in tunnels scheduled for delivery by end of week; identified 8 units that do not meet COVID air circulation standards – design for replacement underway
- Electrical Supply – all tunnels and stories complete; boiler room and new air handlers remain to be connected.
- Elevators – all 4 repaired, inspected, and operational; decommissioning of unused elevator pending.
- Cooling towers & pump house repairs underway including electrical and control panels
- Fire Loop replacement design underway in preparation of putting out for bid

Restoration of Systems to Occupy Main Building

- Restoration of Damage to Fitness Level (drywall, carpet, cove molding) complete
- Asbestos & insulation removal (100% complete); re-insulation 80% complete
- Building automation controls complete to new boilers; ongoing as new systems come online
- Consider and Execute Opportunities to Improve Infrastructure for Long Term Continuity of Main Building

Management of Insurance Claim

- Claim filed with Carrier in September
 - Carrier: Traveler's
- College is Coordinating with Carrier and Adjuster to Determine Losses
 - Policy and Limits: Full Replacement Value, General Policy Limit is equal to building and contents value
 - Carrier has not invoked any exclusions or limitations to date
 - Carrier has continued to make cash advances to College
- OFCC Declaration of Public Exigency and OBM Notice of Intent to Reimburse Provide Procurement flexibility and ability to Reimburse using Capital Appropriations to cover any amount not reimbursed by insurance

21.36



March 23, 2021
Financial Report and
Presentation to the Board
of Trustees

Finance Committee and Disclosures

Finance Committee: March 22, 2021 Agenda

- Clarke Schaeffer Hackett Post Audit Discussion
- February 2021 Finance Committee Meeting Minutes
- February 2021 Financial Report
- Fiscal Year 2022 Budget Discussion
- Cash Reserves Analysis
- Federal Stimulus Update
- Bond Update

Next Finance Committee meeting: May 24, 2021

Disclosures

Interim financial presentations do not include GASB 68 and GASB 75 adjustments. Monthly financial statements are considered interim and subject to change pending certification of the College's independent year-end financial audit.

February 2021 Fiscal KPI Dashboard

+\$3,568,784
Year-over-Year
Change in Cash

\$7,515,207
Year-to-Date
Net Surplus

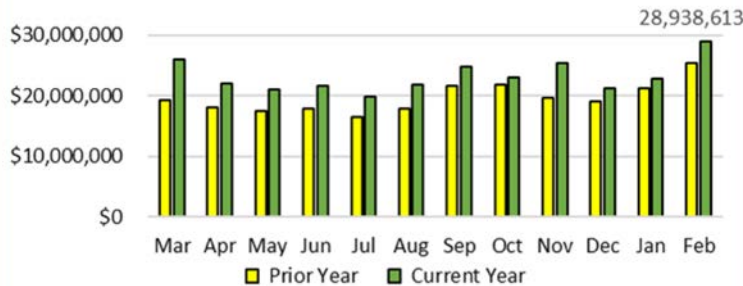
3.90
LTM* Senate Bill 6
Composite Score

Change in Benefits
Eligible Payroll
-\$1,420,376

Consolidated YTD
Budget to Actual
Variance
+\$6,069,067



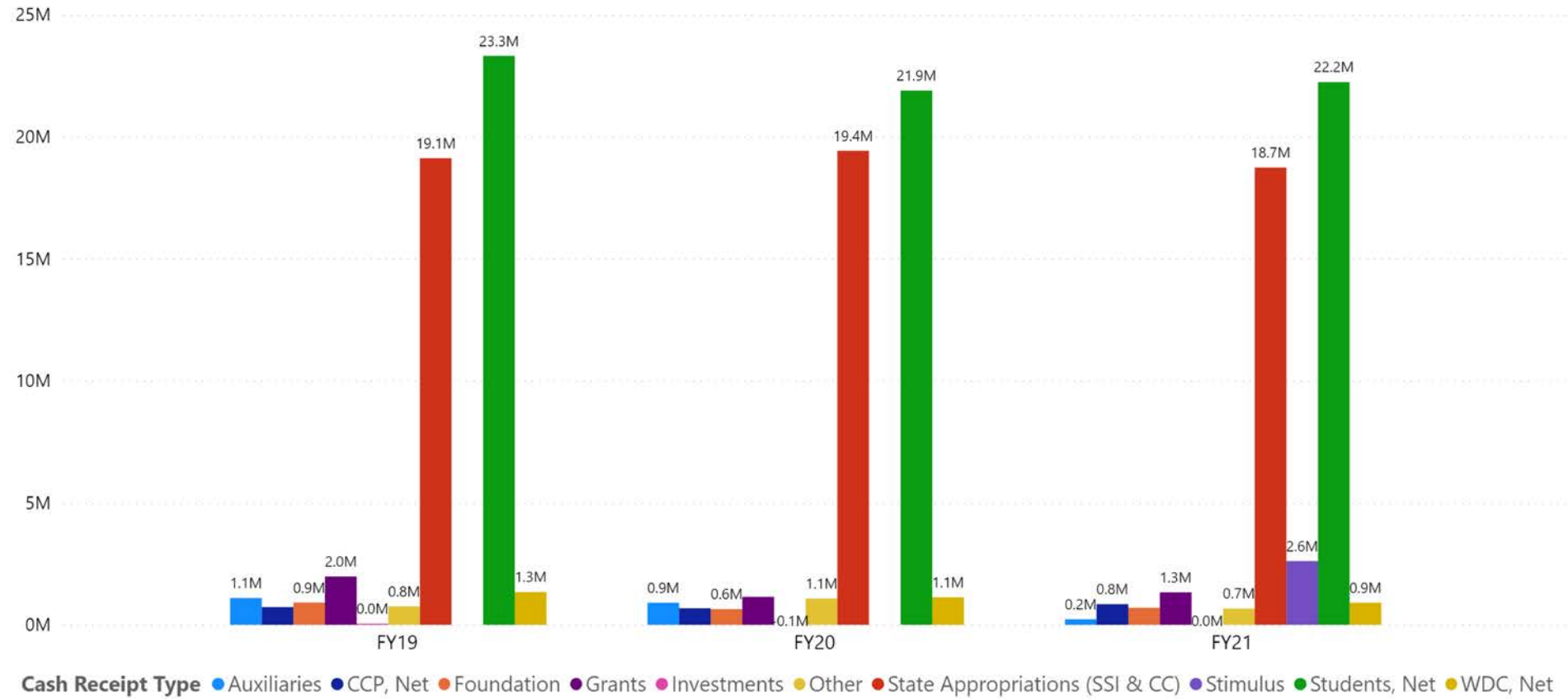
Unrestricted Cash Compared to Prior Year



Results Through
2/28/2021

Cash Receipts FY19 - FY21 (Year-to-Date)

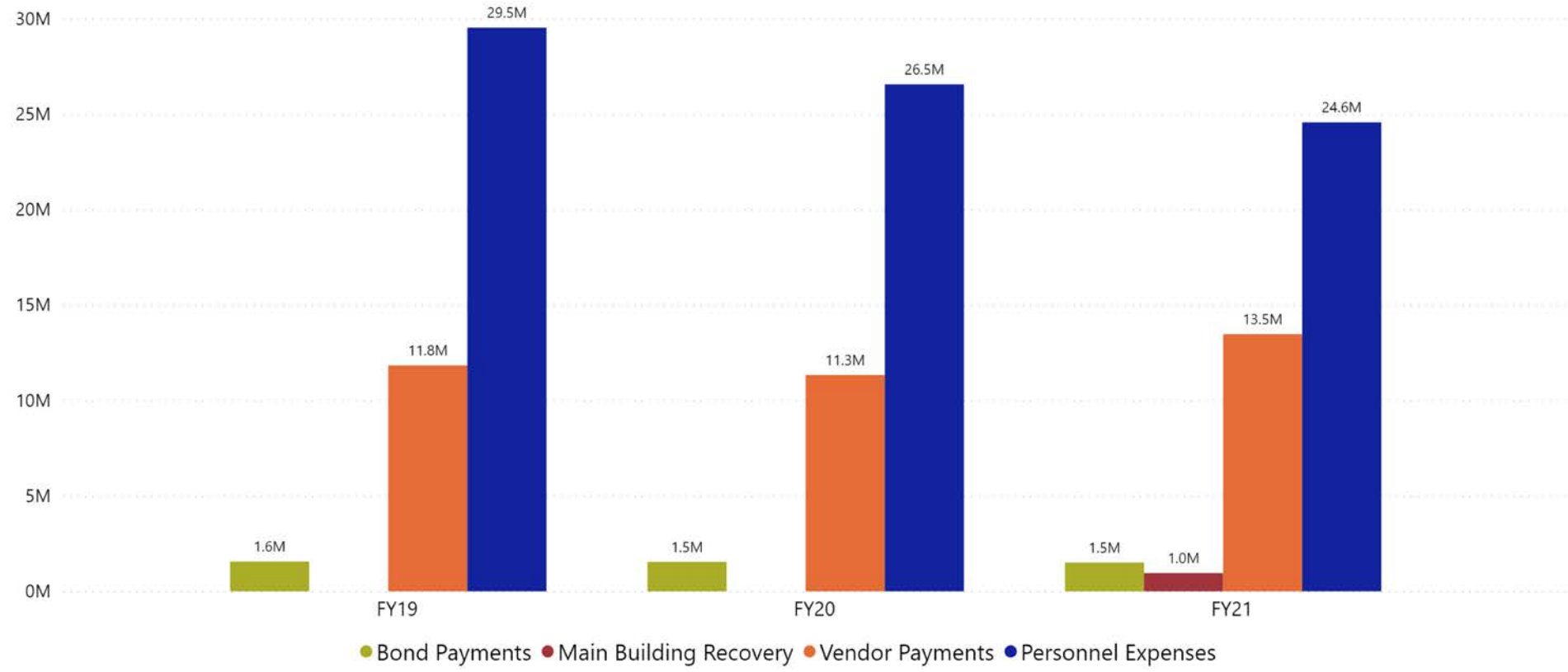
State Subsidy and Student Collections (excluding CCP & WDC) Compared to Other Receipts



Cash Receipt Type ● Auxiliaries ● CCP, Net ● Foundation ● Grants ● Investments ● Other ● State Appropriations (SSI & CC) ● Stimulus ● Students, Net ● WDC, Net

Cash Disbursements FY19 - FY21 (Year-to-Date)

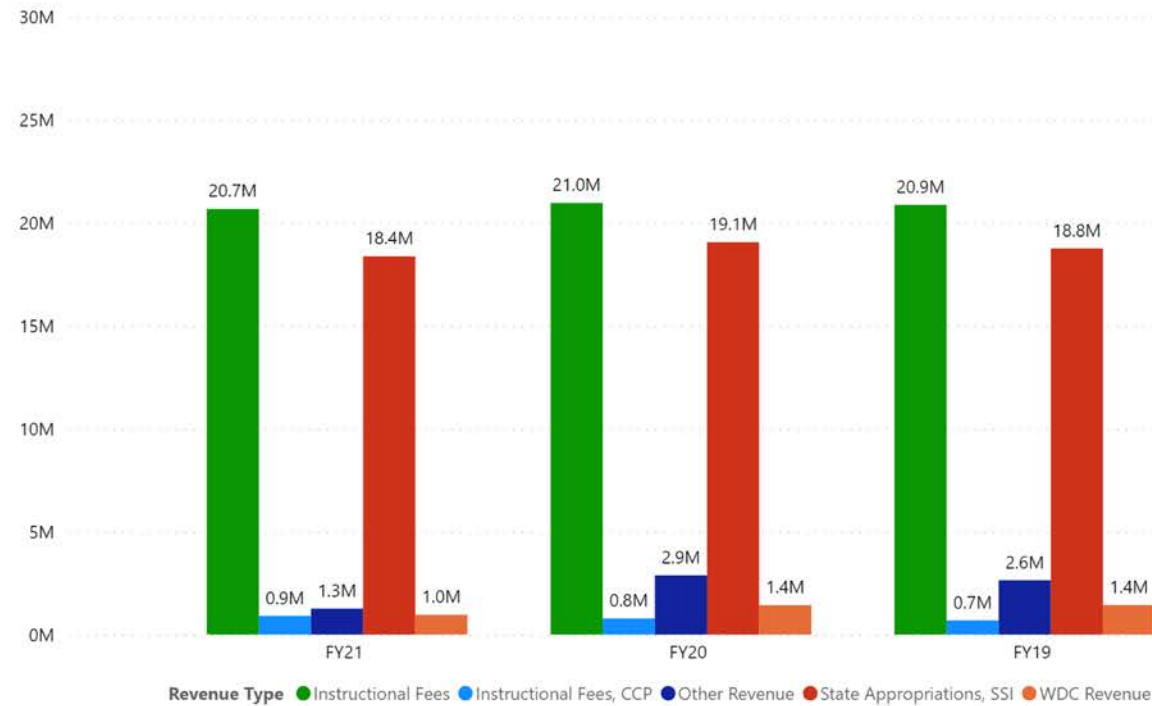
Personnel Expense Disbursement Compared to all Other



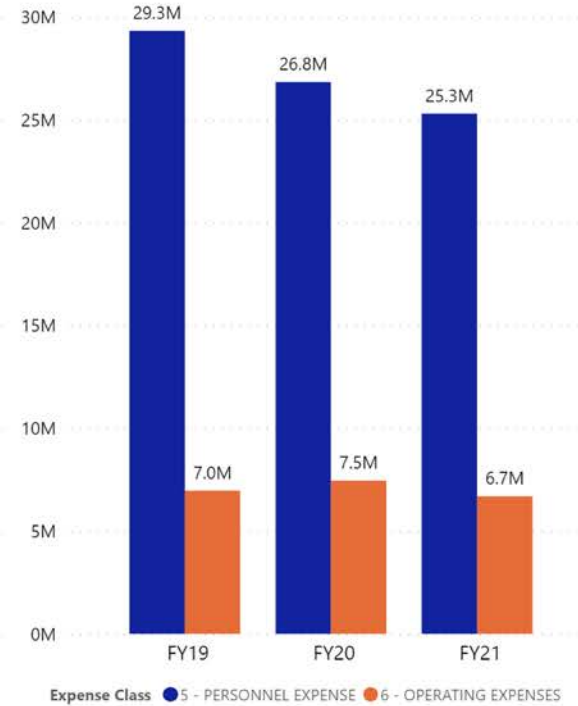
Summary of Revenue and Expense Types (YTD)

Instructional Fees, SSI and Personnel Expenses Compared to Other Revenue and Expenses (Excluding Federal Stimulus and Main Building Recovery)

Instructional Fees and SSI compared to Other Revenues YTD



General Fund Expenses YTD



Federal Stimulus Update

- The Board of Trustees Approved our Federal COVID-19 Stimulus Budget at the February 2021 meeting encompassing CARES Act and CRRSA Allocations
 - No material progress against budgets to report at this time
- The ARP (newest federal COVID stimulus) became law in March 2021
 - Higher Education Emergency Relief Fund included in ARP
 - 50% of Allocation legislated to be used for Emergency Financial Aid
 - 50% of Allocation legislated for Institutional uses
 - The Department of Education has not communicated Cincinnati State's ARP Allocation
- U.S. Department of Education has only very recently released incomplete guidance on some key defined terms in CRRSA and ARP
 - The College will continue to collaborate with Board, Finance Committee, and BAT to establish budgets and priorities for ARP allocations and react to institutional guidance from the ED.
- President Posey and Executive Team will make recommendations at a future date to the Board of Trustees once ARP allocations are known, and guidance can be reviewed and deliberated in the context of Federal Stimulus priorities established by the Board of Trustees in prior meetings.

Financial Report to the Board of Trustees is Concluded

- **21.37 Vendor Contracts Approval**

Resolution 21.37 Contract Approval

WHEREAS, the Board of Trustees establishes expectations with regards to accountability and transparency, and has adopted a Contract Management Policy.

WHEREAS, the College has complied with Ohio Revised Code, the Ohio Administrative Code, and/or Ohio Revised Code 123.10 in its procurement processes, and in doing so, recommends contracts for FY21 as follows:

- 1) Constellation New Energy, Inc., to secure fixed rate pricing for electricity purchases by the College for 24 months.

IT IS HEREBY deemed that the Board of Trustees of Cincinnati State Technical & Community College approves entering into contracts with the above to provide said goods and services.

By Order of the Board of Trustees

For: Cincinnati State Technical and Community College

Attest: _____

Justin Howe, Secretary

George Vincent, Chairman

Approved: March 23, 2021

- **21.38 Resolution Authorizing Local Administration of Capital Projects**

Resolution 21.38

Authorization to Locally Administer Capital Projects

WHEREAS, under Ohio House Bill 310, the Capital Appropriations bill for the FY2021/FY2022 capital biennium, Cincinnati State Technical and Community College has been allocated \$3,328,363 for renovations to the Main Building, and \$2,000,000.00 for IT System Upgrades, \$1,000,000 for Training and Education Infrastructure Upgrades, and \$25,000 for administration of joint use project The Building Blocks of History; and

WHEREAS, Cincinnati State Technical and Community College, as a “technical college” is permitted by the State of Ohio to locally administer projects funded all or in part with State of Ohio capital funds, and as such, is required to provide notification of intent to locally administer such projects to the Chancellor of the Ohio Department of Higher Education within 60 days of the effective date of the act in which the General Assembly initially makes an appropriation for the project;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Cincinnati State Technical and Community College does authorize notice of intent to locally administer all projects funded under Ohio House Bill 310, the Capital Appropriations bill for the FY2021/FY2022 capital biennium, and in doing so shall comply with Sections 153.13 and 153.16 of the Revised Code and Sections 3333-1-24, 3333-1-28, 3333-1-29, and 3333-1-30 of the Administrative Code.

By Order of the Board of Trustees

Attest:

Justin Howe, Secretary

George Vincent, Chairman

Approved: **March 23, 2021**

21.39 Academic Quality & Student Learning Updates

Academic Year 2021-22

Planning Touchstones

Safety

<>

Student Success

-
- ❖ Spr 20-Sum 21 → Remote instruction and student services (w/ exceptions)
 - ❖ Fall 2021 → Return* to on-campus instruction and student services

The Importance of In-person Instruction

- ***Commitment to Quality***
 - Teaching and assessment of technical skills and knowledge
- ***Student Academic Success***
 - Students fare better academically
- ***Student Retention***
 - Faculty and peer interactions
 - Co-curricular experiences
 - Experiential learning

We come back *better* ...

- ✓ Better choice of course formats (e.g. Live Web)
- ✓ Better and more convenient onboarding of students and delivery of key student services (e.g. academic advising)

- **21.40 Student Engagement & Education / Student Activities Report**

Student Activities and Student Government Report

March 2021

Programming is in full swing for students and all programs are continuing to be delivered remotely to protect the health & wellness of students and staff.

Here are some highlights from February:

- On March 8, Student Activities celebrated International Women's Day by having a virtual International Women's Tea.
- Women Helping Women was with us again to host a Bystander Intervention training.
- March 18 was virtual Surge Bingo.
- Student Government is happy to roll out the Museum Ticket Program.
- Later this month Student Activities will be having a Book Club Discussion on the book *Becoming* by Michelle Obama facilitated by English instructor and Creative Writing Club Advisor, Dr. Ronnie Gladden.

- **21.41 Shared Governance / Faculty Senate Report**

Faculty Senate

Board of Trustees Report – March 2021

Faculty Forum

Senate hosted a Faculty Forum on March 15 during Common Time. This forum provided an overview of all Senate Committees and the ability to share ideas for future committee projects. We also reflected on our personal strengths and passions to identify service opportunities around the college.

The purpose of all Faculty Senate Forums (remote or otherwise) is to:

Facilitate conversation about faculty issues, ideas, and interests

Create a venue for meaningful sharing of ideas about important initiatives at Cincinnati State

Enable cross-divisional faculty connections

Faculty Excellence Awards

Nominations for the *House/Bruckmann Faculty Excellence Award*, *Professor Emeritus* and the newly-established *Adjunct Faculty Excellence Award* are being considered.

Award recipients will be honored in April 2021.

Respectfully Submitted,

Lesli Rice

Faculty Senate President

Faculty Senate 2020-2021

Lesli Rice
President
BTD Representative

Stephanie Stafford
Vice President
H&S Representative

Jayne Dressing
Recording Secretary
H&S Representative

Jon McKamey
Elections Secretary
Library-ID-Counseling

Pamela Ecker
Ex Officio
AAUP President

Milene Donlin
HPS Representative

David Killen
IT Representative

Barb Ratliff
HPS Representative

Ralph Whaley
ET Representative

Deborah Smalley
Ex Officio
Adjunct Representative

- **21.42 President's Report**

President's Report

Cincinnati State volunteers loaded up a La Soupe van with 896 pounds of unused food from our food pantry.

La Soupe, Inc. was founded in 2014 by local chef and restaurant owner Suzy DeYoung. She works to bridge the gap between food waste and hunger by rescuing perishable food, transforming it into delicious and nutritious meals, and giving it to those in need.



In photo - Marybeth Barnes, Katy Nardolillo (La Soupe), Abbey Yee, Wayne Herbers, and Tony Waite

President's Report



Celebrated TRIO Day

The "TRiO" name encompasses three federal programs (US Dept of Education) that were authorized in 1968 to increase higher education access for economically-disadvantaged students: Upward Bound, Talent Search, and Student Support Service.

Donald Hughes – TRIO student majoring in Diagnostic Medical Sonography (DMS)

"I don't learn as fast as I once did or retain as much for as long, which can be a struggle. All I can say is 'thanks' to the entire SSS team for all of your consistent and dedicated help."



That includes Erma Rutland-White, SSS Tutor.

President's Report



CS Women's Empowerment Network

- International Women's Day "virtual tea" with students representing five countries
- Wellness and Healing Workshops series
- Workshop "From RBG to AOC: Women in Political Leadership Roles"
- Jayne Dressing, Advisor

Brewing Science Program

Celebrated a new beer prepared and marketed by an all-female team including Carla Gesell-Streeter, Program Chair

Civil Engineering Technology Program

Harrison Press opinion feature titled "Don't let anyone tell you, you don't belong," by Carol Morman, Civil Engineering Technology, Program Chair



President's Report

PM.5

FLEXFACTOR®

THE FUTURE OF ADVANCED MANUFACTURING



- Project management/team building program for high school students
- Spring 2021 - 96 Butler Tech students experiencing STEM careers through Cincinnati State
- \$570,000 grant, over 3 years with hope of adding CPS, Princeton, and other schools
- Building a Cincinnati State enrollment pipeline

- **21.43 Trustee Chairperson's Report**

Old Business

New Business

Adjourn to Executive Session

Executive Session Resolution

I move that the Board adjourn to meet in Executive Session pursuant to the provisions of the Ohio Revised Code Section 121.22 to consider personnel and legal matters.

Executive Session In Progress

PUBLIC SESSION RESOLUTION RESOLUTION

I move that the Board meet in Regular Public Session on Tuesday, May 25, 2021 at 3:45 pm, Cincinnati State Technical and Community College, remote delivery, pursuant to the provisions of the Ohio Revised Code Section 121.22.

Return from Executive Session

Adjournment

Next Meeting:

May 25, 2021

3:45 pm

Remote Delivery