

Online Learning Support and Assistance Schedule
Office of Online Learning
May 1-5, 2023

There are no scheduled topics or sessions for the week of May 1-5. Individual assistance is available by appointment. Contact information is below.

Upcoming Blackboard 101 Sessions for New Faculty

All new instructors must have a Cincinnati State username in order to participate.

Prerequisite skills: Basic keyboarding and mouse skills, navigating the Internet, ability to search for and find files. This hands-on session is for new Blackboard users who would like to get all of the basics in one session. During this session, attendees will:

- Log onto the Blackboard site
- Review the MYCSTATE environment and its tools
- Navigate a Blackboard course
- Begin to modify a course site and customize it for your individual needs
- Add and manage content folders and course materials
- Add announcements
- Use Blackboard's email tool

Session Dates and Times

- Monday, May 8: 10 am-1 pm
- Wednesday, May 10: 12 noon-3 pm
- Thursday, May 11: 9 am-12 noon
- Tuesday, May 16: 5-8 pm
- Wednesday, May 31: 9 am-12 noon

All sessions are held in the computer lab in Main 347.

Please register in advance by contacting Dr. Jon P. McKamey at the number or email at the end of this document.

Assistance from the Instructional Designer

Assistance for online course and Blackboard issues is available both in-person or on Zoom. Specific Blackboard tools or online approaches can also be explored this way if you have struggled with any particular topic or tool. Contact Dr. Jon P. McKamey, Instructional Designer for an appointment.

Zoom Support for Faculty and Staff (facilitated by Paul D. DeNu, Tech. Communications Specialist)

Zoom Support is facilitated by Paul D. DeNu from the Office of Online Learning. If you need any Zoom troubleshooting, additional training, or have any technology-related questions, you can join a scheduled session or email Paul at pddenu@cincinnatiastate.edu to schedule an appointment. The one-on-one appointment will be held in a live Zoom session using the room listed here.

Zoom Meeting Room:

- <https://cincinnatistate-edu.zoom.us/j/81438614572?pwd=MWkySzBWZmRWN3hLZmpMaUZseHpRZz09>
- Meeting ID: 814 3861 4572
- Passcode: 5m201r

One tap mobile

- +16468769923,,81438614572#,,,,,0#,,465294# US (New York)
- +13017158592,,81438614572#,,,,,0#,,465294# US (Germantown)

Dial by your location for Audio Portion (if needed):

- +1 646 876 9923 US (New York)
- +1 312 626 6799 US (Chicago)
- Meeting ID: 814 3861 4572
- Passcode: 465294

Support Team Contact Information

Dr. Stephanie Stafford, Assistant Dean of Online Learning
Email: stephanie.stafford@cincinnatistate.edu Telephone: 513.569.1426

Dr. Jon P. McKamey, Instructional Designer, Office of Online Learning
Email: jon.mckamey@cincinnatistate.edu Telephone: 513.569.1696 or Google Voice 513.223.3395

Paul D. DeNu, Technical Communication Specialist, Office of Online Learning
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