Online Learning Support and Assistance Schedule
Office of Online Learning
September 12-16, 2022

Day/Date	Time	Event	Location	Staff
Mon. Sept. 12, 2022	11 am-12 noon	Blackboard Office Hour	Zoom	J. McKamey
Mon. Sept. 12, 2022	1-2 pm	Blackboard Assignments Help	Main 347	J. McKamey
Mon. Sept. 12, 2022	1-2 pm	Intro to Quality Course Design	Zoom	S. Stafford
Tues, Sept. 13, 2022	12 noon-1 pm	Blackboard Office Hour	Zoom	J. McKamey
Tues, Sept. 13, 2022	1-2 pm	Intro to Quality Course Design	Main 347	S. Stafford
Wed. Sept. 14, 2022	5-7 pm	Blackboard Office Hours	Main 347 & Zoom	J. McKamey
Thur., Sept. 15, 2022	10-11 am	Blackboard Office Hour	Zoom	J. McKamey
Thur., Sept. 15, 2022	2-3 pm	Blackboard Assignments Help	Main 347	J. McKamey

Remote Assistance from the Instructional Designer

Remote assistance for online course and Blackboard issues is available both in-person or on Zoom. Contact Dr. Jon P. McKamey, Instructional Designer for an appointment.

Virtual Blackboard Office Hours (facilitated by Dr. Jon P. McKamey, Instructional Designer)

Drop in during these hours to get help with specific Blackboard tools, troubleshooting, or any remote learning-related topic. Come prepared with your specific needs for which you are seeking solutions. These times are not for in-depth training on a given topic or tool. **NOTE:** September 14 evening session is available both on Zoom or in person (Main 347).

Zoom Meeting Room:
- https://cincinnatistate-edu.zoom.us/j/81060585299?pwd=QVRaMDJBcWNEcUxMeE4vQnZtTnU3QT09
- Meeting ID: 810 6058 5299
- Passcode: 672017

One tap mobile:
- +13126266799,,81060585299#,,,,,,0#,,672017# US (Chicago)
- +16468769923,,81060585299#,,,,,,0#,,672017# US (New York)

Dial by your location for Audio Portion (if needed):
- +1 312 626 6799 US (Chicago)
- +1 646 876 9923 US (New York)
- Meeting ID: 810 6058 5299
- Passcode: 672017

In-person Blackboard Assignments Help (facilitated by Dr. Jon P. McKamey, Instructional Designer)

This is an *in-person* opportunity. Drop in at any time during the lab hours (Main Building, Room 347) to get assistance with any Blackboard Assignment and SafeAssignment questions or issues. Come prepared with your specific questions or needs. These times are not for in-depth training on the Grade Center.

Intro to Quality Course Design (facilitated by Dr. Stephanie Stafford, Assistant Dean of Online Learning)

Join Dr. Stephanie Stafford for an introduction to quality course design. This is an opportunity to learn about the course design template available to all instructors, brainstorm ways to get started in course design, key elements to include in a Web or Hybrid course, and more. While this may be geared towards more beginner level course developers, even the novice developers could pick up some tips.

Zoom Support for Faculty and Staff (facilitated by Paul D. DeNu, Tech. Communications Specialist)

Zoom Support is facilitated by Paul D. DeNu from the Office of Online Learning. If you need any Zoom troubleshooting, additional training, or have any technology-related questions, you can join a scheduled session or email Paul at pddenu@cincinnatistate.edu to schedule an appointment. The one-on-one appointment will be held in a live Zoom session using the room listed here.

Zoom Meeting Room:
- https://cincinnatistate-edu.zoom.us/j/81438614572?pwd=MWkySzBWZmRWN3hLZmpMaUZseHpRZz09
- Meeting ID: 814 3861 4572
- Passcode: 5m201r

One tap mobile
- +16468769923,,81438614572#,,,,,,0#,,465294# US (New York)
- +13017158592,,81438614572#,,,,,,0#,,465294# US (Germantown)

Dial by your location for Audio Portion (if needed):
- +1 646 876 9923 US (New York)
- +1 312 626 6799 US (Chicago)
- Meeting ID: 814 3861 4572
- Passcode: 465294

Support Team Contact Information (email is the best method to initiate contact)**:**

Dr. Stephanie Stafford, Assistant Dean of Online Learning
Email: stephanie.stafford@cincinnatistate.edu Telephone: 513.569.1426

Dr. Jon P. McKamey, Instructional Designer, Office of Online Learning
Email: jon.mckamey@cincinnatistate.edu Telephone: 513.569.1696 or Google Voice 513.223.3395

Paul D. DeNu, Technical Communication Specialist, Office of Online Learning
Email: pddenu@cincinnatistate.edu